

The Windellama Progress Hall Association Inc.  
presents The Prospectus for

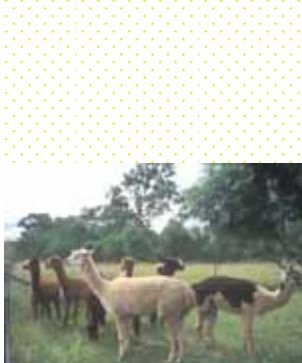
**16th Annual**

**Windellama Small Farms Field Day**

**Saturday 7th November 2009**



**Simply Sustainable Lifestyle**



# WINDELLAMA SMALL FARMS FIELD DAY

## *Welcome to the Prospectus for the Windellama Small Farms Field Day 2009*

*Windellama* (aboriginal name for many winds) is a small, fast-growing country community. Over the past two decades our proximity to both Canberra and Sydney has seen many people move into the area in pursuit of a tree change.

Our field day focuses on entertaining while informing visitors. As in previous years, our aim is to provide educational services and a wealth of information; helping people to better understand what is required to set up and maintain their properties, and where to obtain the many necessities they will need along the way.

We encourage all exhibitors to take an active role in the day, particularly through the provision of on-site talks and demonstrations.

Your site will be advertised in our programme, the press, radio, and in 20,000 letterbox flyers.

***If you wish to be included on the letterbox flyers FREE OF CHARGE, you will have to register and pay your site fee by 1<sup>st</sup> September 2009.***

This date enables us to have the flyer to the printers and distributed prior to the Small Farms Field Day. Our full colour letterbox flyers are delivered to rural mail boxes from Bowral to Braidwood & part of the ACT.

### ***Where are we?***

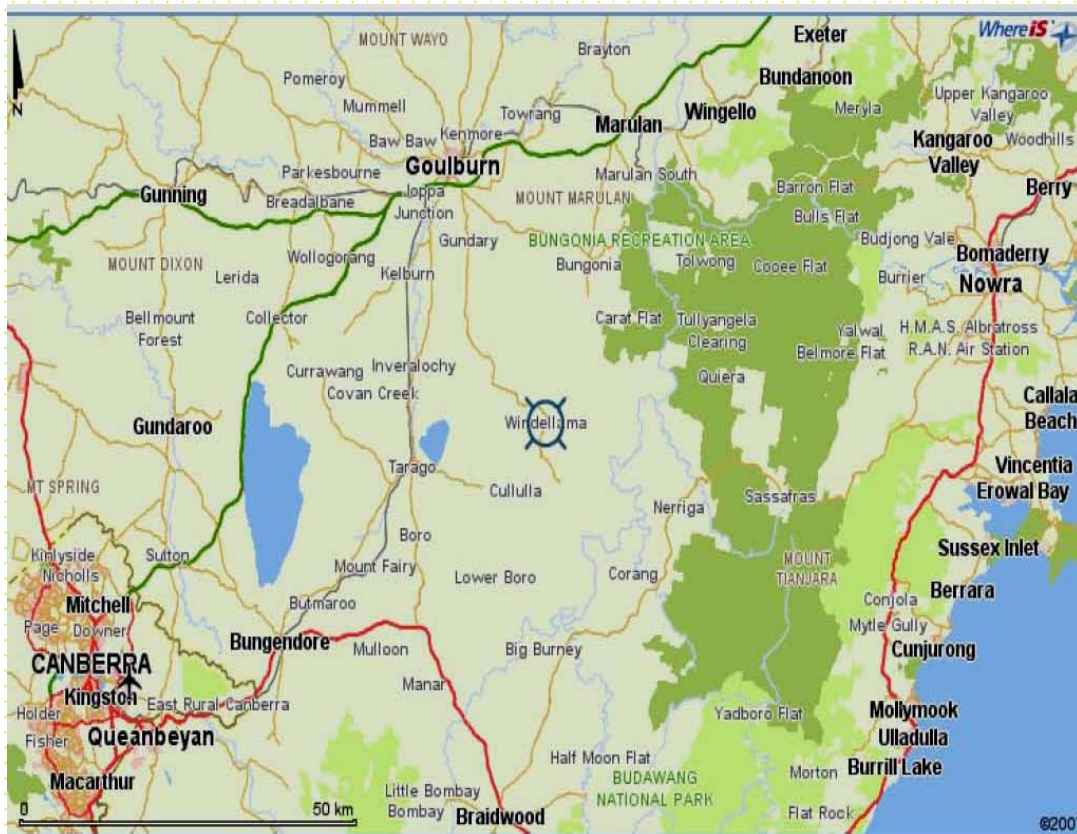
Windellama is 40 klms South East of Goulburn.

**From Sydney** it is approximately 2 hours from Liverpool. Take the Bungonia turn-off from Marulan, continue straight through Bungonia village and the Windellama Field day site is 22 klms on.

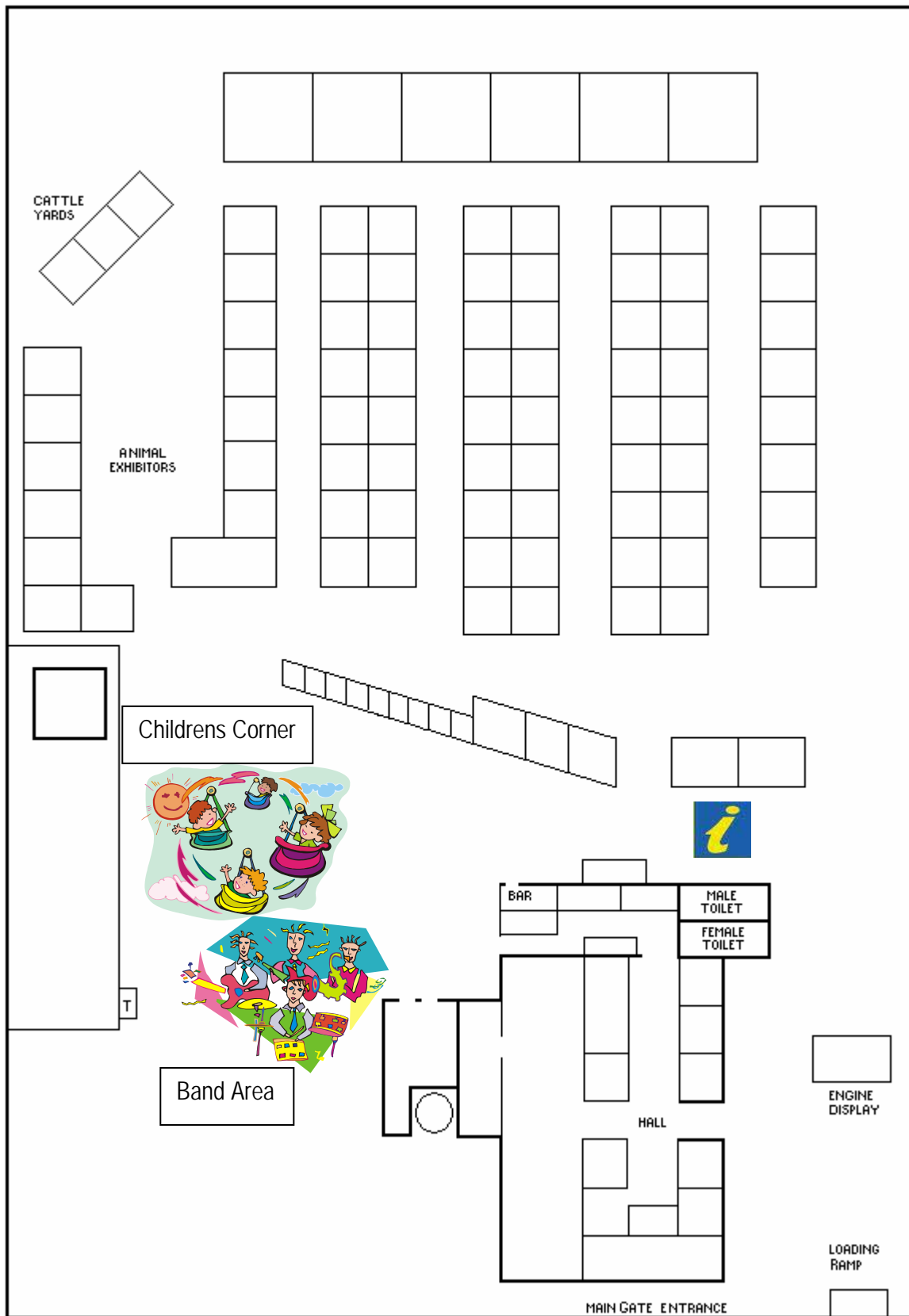
**From Canberra** it is approximately 1 hour. Take the Bungendore Road from Queanbeyan and continue straight through Bungendore to Tarago; continue straight ahead and follow the field day signs.

**From Goulburn** it is approximately 20 minutes. Take the turnoff to Bungonia over the railway line; cross over the freeway and just follow straight through along Windellama Road to the end. This will bring you directly to the Windellama Hall field day site.

**From the coast** it is approximately 1 hour. Take Road 92 from Nowra, turn at Oallen Ford Road intersection at Nerriga. Continue for 34klms on mostly sealed road.



# WINDELLAMA SMALL FARMS FIELD DAY



**\*\* Please mark which site you prefer \*\***



WINDELLAMA SMALL FARMS FIELD DAY  
please ensure you sign in the space provided.

**FULL PAYMENT IS REQUIRED WITH THIS APPLICATION.**

Animal Exhibitors: please state requirements for any pens if needed; and for what type animal.  
(eg. need pen for 1 Bull & Cow and calf).

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.....  
.....

Electrical Power: please state requirements. NB only available for your display; please elaborate purpose of useage. **COST \$20**

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Exhibitor Passes: Each exhibitor receives 2 exhibitor passes; if you require extra please state number.

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What is the nature of your business & what will be on your site?  
(Please include any demonstrations or talks & whether they are continuous or at a specific time)

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.....  
.....

Are you likely to need a tractor/forklift for unloading on / before Field Day? (please circle) Yes / No  
(please give details)

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.....

Will you be camping on site? Yes..... No.....

Do you intend to provide food or beverages to visitors? (NB: includes complimentary)  
No..... Yes.....(please elaborate)

.....  
.....

NOTE: This application cannot be accepted unless you sign below; agreeing that you have read and understood the terms and conditions as stated for the Windellama Small Farms Field day; and agree to abide by them.

*All vehicles not required at your site after setup must be moved to the designated parking area for exhibitors by 9.45am at the very latest.*

Signed .....

Print name .....

Date .....

**Cheques payable to:** *Windellama Small Farms Field Day General Fund.*

**ENQUIRIES to Cathy Meehan: email [fieldday@windellama.com.au](mailto:fieldday@windellama.com.au) OR (02) 4844 5554**

**TERMS & CONDITIONS**

# WINDELLAMA SMALL FARMS FIELD DAY

**HOURS OF OPERATION:** 9-30am to 4pm.

**ADVERTISING** An extensive advertising program will be conducted by us. Please be aware that we expect each exhibitor to do some advertising to help in the promotion of this day; your details will be given to our media contacts.

**PROGRAMME:** Each visitor will be given a complimentary programme & letterbox flyer.

**ACCOMMODATION:** Camping on site is allowed but we also like to be informed of your intention to do so. Showering facilities are available. Alternatively there are B&B's in our local area in Windellama & Nerriga, with other facilities at nearby Goulburn, Tarago and Marulan.

**INSURANCE:** Each exhibitor is required to hold **Public Liability insurance specific to the Windellama Field Day** and must supply a certificate of currency.

**CATERING:** For exhibitors staying on-site overnight or arriving early Saturday, breakfast will be available.

**PROVISION OF FOOD AND BEVERAGES:**

is limited to **approved outlets only**, please fill out the appropriate space in your application. **WARNING** - Exhibitors found to be selling/giving away non-approved food and beverages may be asked to pay a penalty or vacate the field.

**ELECTRICAL POWER:**

Power is **limited** on our site and is only available to exhibitors who need it for their displays. A charge of \$20 is payable *in advance*, and if possible state on your application what you need it for. e.g. power to run one laptop.

**PUBLIC ADDRESS SYSTEM:**

A PA system will be in operation on the day. You may like to take advantage of the free service to promote yourself. Please drop off announcements to the office during the day and they will be announced.

**TRACTOR/FORKLIFT:**

We provide a service to help you unload your wares. If you can let us know prior if you need this service on the application, it would be appreciated.

**LOADING RAMP:** is available.

**EXHIBITOR PASSES:** You are entitled to **2 exhibitor passes**, please state if extras are needed. We remind you that passes are **only** for staff working on your site!

**SETTING UP:** You can arrange to enter the field day site and set up and leave exhibit material at any time before the day with **permission** from the Bookings Officer. There is security on duty Friday night, so it may be good to set up on Friday. Please note if you intend to set up Saturday morning. Please arrive **EARLY**, we **EXPECT** everyone to be setup by 9-30am.

**PACKING UP:** We **EXPECT** all of you to **not** start packing up until 4pm. Our visitors are expecting that you will be able to speak with them until then.

**PAYMENT:** Full payment and insurance certificate must be received by the Bookings Officer on application for your site. Please send your payment to:  
The Secretary, Windellama Field Day, PO Box 96, GOULBURN NSW 2580

**CANCELLATIONS:** You can advise of your inability to attend and receive a refund up until **30th October 2009**, after that no refund will be given.

**SECURITY:** Site security is being undertaken by the field day committee commencing **Friday 6<sup>th</sup> November at 7pm until Saturday 7<sup>th</sup> November 7am.**

Note: The field day committee accepts no responsibility for any loss or damage to any exhibitors property. The onus lies with each exhibitor to carry their own insurance against loss and damage, etc.

**EMERGENCY SERVICES:** A First Aid agency will be in attendance, firefighting vehicles will be on site and Police can respond to requests.